

Phases:

- Prevention
- Preparedness**
- Response
- Recovery

Audiences:

- Administrators**
- Teachers and Staff**
- Parents/Guardians**

### Communication #11

#### Letter/E-mail/Web: Information about Social Distancing and Isolation and Quarantine

(Date)

Dear (Parent or Legal Guardian/District Employees),

The *name of school district* joins with the *name of local public health agency* and other school districts in encouraging all district families and employees to be informed about social distancing measures and isolation and quarantine.

Social distancing and isolation and quarantine are actions that are taken by health officials to stop, slow down, or contain the spread of a highly contagious disease. Social distancing is a term applied to certain actions such as closing schools and canceling events where large groups of people come together. The (*insert title of correct person in your community*) has the legal authority to order social distancing measures and isolation and quarantine when necessary to protect our community.

Since social distancing measures will have a huge impact on our school, any order to start social distancing measures will be done in line with other local agencies such as cities, police departments and schools, as well as with state and federal partners.

The information provided in the Social Distancing and Isolation and Quarantine Fact Sheets can help you understand what you may be asked to do in the event of a severe pandemic flu. These fact sheets are available at: *insert Web site address*

Thank you again for your support.

***Distribute with Social Distancing and Isolation and Quarantine Fact Sheets***