



PANDEMIC INFLUENZA

School Planning Toolkit



Public Health Department
Santa Clara Valley Health & Hospital System



Disaster Service

Public Employee Responsibilities



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Overview

- Definition
- Legal requirement
- Preparation
- Responsibilities



A public health emergency is:

- An occurrence or imminent threat of an illness, caused either naturally or by human action, that poses a serious risk of death or disability.
- Includes the result of earthquakes, floods, fires



Legal Requirement

- According to California Government Code Section 3100-3109, all public employees are required to be disaster service workers
- This includes all school staff



Preparation

- Inform family of your responsibility to report for disaster service worker duty
- Create emergency plan for family care
- Stock up on food, water and medical supplies to last two weeks
- Keep an emergency supply bag handy
- *Family safety and welfare come first*



Responsibilities

- Tasks will be within your training, skill, or ability.
- Possible tasks may include:
 - Register people at a shelter or other service location
 - Translate for non-English speaking individuals
 - Act as a messenger at a designated site
 - Serve food to emergency staff
 - Answer phones